



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

28 December 2022

Date

### **ALPHA QUALITY EXPRESS INC.**

Unit D 206, 2<sup>nd</sup> Floor City,  
City Golf, Julia Vargas Avenue,  
Brgy. Ugong, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Sports Materials and Equipment** for the **SK President Office** under **Purchase Request No. 100-22-10-6308**, covered by **Purchase Order No. 22-12-2296** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**

City Mayor

By authority of the City Mayor:

*F: Jeronimo U. Manzanero*

**ATTY. JERONIMO U. MANZANERO**

City Administrator

Conforme:

  
**PRINCESS DIANNE CLEMENTE**

Authorized Representative  
**ALPHA QUALITY EXPRESS INC.**

Date: *DECEMBER 28, 2022*